



ENGINEERING PLANNING ENVIRONMENTAL CONSULTANTS

**Job title:** Intermediate / Senior Planner

**Location:** Barrie, Ontario

**Date:** November, 2022

**Employment:** Full-Time Employment

**Department:** Planning

**Reports To:** President, Senior Planner / Partner

### Who Are We Looking For?

Are you a creative thinker with a passion for not only problem-solving and designing, but some understanding of the planning/engineering behind the design? Is a flexible and casual work environment with advanced technology appealing to you? Does working in Barrie, Canada's ultimate playground, offering beaches, parks and slopes, appeal to your adventurous nature?

### ...Then Consider Joining Us

**Skelton Brumwell & Associates** - where 'innovation and integrity' are fundamental elements in both our client projects and with our employees.

### Here's How You Can Be a Winner at SBA

**Can-Do Attitude:** You are resilient with a positive attitude and strong work ethic. You respond to changing priorities with urgency and work effectively under pressure to deliver on customer expectations.

**Communicate Openly and Often:** When completing an assigned task or project make your manager aware. When challenges and time conflicts become evident keep the rest of them up-to-date and seek guidance on how to prioritize.

**Curiosity:** You thrive in a fast-paced environment, ask questions, and seek out answers. You challenge the status quo, drive innovation, embrace change and constantly look for ways for improvement.

**Results Driven:** You are a practical problem-solver. You use active listening, common sense, and available evidence to create workable solutions and meet deadlines.

**Team Player Mentality:** As a collaborative team player, you build effective working relationships across all levels of our organization to promote open dialogue. Your humility and optimism inspire others and drive team success.

## Here's the Role

- Responsible for research, analysis, and preparation of planning reports and studies largely for municipal planning projects.
- Preparing development applications for urban and rural land uses and aggregate resources developments.
- Supervising, mentoring, and assisting junior planning staff.
- Involved with policy analysis and report writing, planning studies, site visits, pre-application consultations with municipal, agency and provincial Ministry staff, meetings with clients, agencies and the public and general research, project design, correspondence and report writing and support for a variety of projects and planning and development applications.
- Working with our Ecologist, Senior Planners, Engineers, technical staff, and other consultants on a variety of land and aggregate development projects.
- Supporting development applications by presenting to municipal councils and at statutory public meetings.
- Giving expert testimony at Ontario Land Tribunals (formerly LPAT & the OMB).
- Utilizing company facilities for preparation of plans, applications, and reports.
- Collaborating with team members to provide optimal solutions for our clients.
- Build and maintain important relationships with both our staff and our clients.

## Here Are the Necessary Skills You Will Need...

### Technical Skills:

- Strong proficiency in using MS Word and Excel.
- Experience in GIS applications would be an asset

### Reporting and Presentation Skills:

- Solid reporting, analytical and problem-solving skills.
- Well-developed communication, presentation and interpersonal skills required to collaborate with cross-functional teams.
- Attentive to detail and organized.

### Education and Qualifications:

- A University degree in urban and regional planning or directly related studies.

- Membership in the Canadian Institute of Planners and Ontario Professional Planners Institute is required.

**Preferred Experience:**

- A minimum of 5 years of consulting planning experience is preferred.

**Here's What We Offer ...**

SBA is not only a place where innovative minds thrive and integrity dominants but a place where employees are recognized for their hard work, values and ethics. Our employees are important to us and we take pride in rewarding them for their ingenuity and integrity.

We offer all permanent full-time employees:

- Competitive compensation including time banking;
- Group health benefits coverage;
- RRSP matching program;
- Support for Physical Activities;
- Health Care Spending Account; and
- Profit-sharing.

SBA is a progressive but relaxed workplace with a focus on its employees and their lifestyle.

**Here's How to Apply...**

Please forward your resume complete with references to [sbrumwell@skeltonbrumwell.ca](mailto:sbrumwell@skeltonbrumwell.ca) referencing 'Senior Planner' in the subject line.